Midland College Travel Release

While traveling with Midland College, I understand and agree to abide by the following stipulations:

1. All expenditures must have prior approval of the club advisor, the Director of Student Engagement, and the Dean of Student Life.
2. Any use of Midland College money for this activity is not included to indicate Midland College's endorsement or sponsorship of the activity (Midland College sponsorship will be determined by the Dean of Student Life or his/her designee).
3. I do not hold Midland College liable for me, my belongings, or vehicle used in any way while I am traveling to, attending, or traveling from this activity.
4. No alcoholic beverages will be bought, consumed or allowed any time during this trip.
5. Smoking is not allowed inside the college vehicles or inside the hotel rooms.
6. No one may leave the group alone or with another party without prior written notice.
7. All traffic rules should be followed.
8. When driving a personal vehicle, only approved passengers may accompany me.

I will ____/will not _____ be traveling with a faculty/staff sponsor present.

Event and Location: _____ Date(s): _____

Complete the following section if you are traveling without a sponsor.

____ I will be driving my car.

____ I will be riding with another student, _____

If any changes occur, I will immediately notify my sponsor, the Director of Student Engagement, and the Dean of Student Life.

Signature (Sponsor or Director of Student Engagement): _____

Everyone must complete:

I recognize, by signing this form that I am aware of all the stipulations and rules regarding travel with Midland College. Therefore, I understand that breaking any of the above rules or disobeying my sponsor(s) may result in the inability to travel with Midland College, dismissal form the organization, college probation, or removal from the college.

Print Name: _____ Phone: _____

Address: _____

Emergency Contact: _____ Relationship: _____

Day Phone: _____ Evening Phone: _____

Signature: _____ Date: _____

If 17 or under, a parent's or guardian's signature is required: _____

Midland College Travel Release (cont.)

Please Read: In case of medical emergencies where your emergency contact cannot be reached immediately, we request minimal information regarding your medical history to ensure your safety. If none of the following apply, please check “no” to all of the answers and print, sign, and date at the bottom.

Do you have any medical conditions that your sponsor should know about?

- ☐ Yes, please describe: _____

  _____

- ☐ No

Do you take any medications regularly that your sponsor should know about?

- ☐ Yes, please describe: _____

  _____

- ☐ No

Do you have any allergies that your sponsor should know about?

- ☐ Yes, please describe: _____

  _____

- ☐ No

The above information is complete, true, and accurate to the best of my knowledge.

_____	_____	_____
Print	Sign	Date

Once the travel form is complete and signed by all necessary parties, the Club Sponsor should keep the forms or submit forms to the Students Activities Office (SSC Rm 102).