Application Due Date: August 6

If August 6 falls on a Friday, Saturday, or Sunday, the deadline will move to the next business day. All required items must be submitted by the deadline to be considered for admission. Late or incomplete applications will not be reviewed.

Advising is available year-round. Early application submission is encouraged.

Brief face-to-face or phone interviews will take place shortly after the application deadline.

Admission Requirements

Applicants must complete all requirements below to be considered for admission.

Age Requirement

Applicants must be 18 years old by September 1 of the admission year.

CastleBranch Requirement (Background Check & Document Submission)

All applicants must create an account with CastleBranch, our third-party tracking system. CastleBranch will be used to:

- Complete your background check
- Submit and track required immunizations
- Upload your driver's license
- Track your requirements during the program

All CastleBranch fees are the responsibility of the student.

Important Instructions

- Only select the background check and document package when placing your order.
- **Do NOT request a urine drug screen at this time.** The drug screen will be completed later in the program.

How to Set Up Your CastleBranch Account

1. Go to **mycb2.castlebranch.com**
2. Click **"Sign Up"** (upper right corner) and create your account
3. Verify your account using the email confirmation code
4. Log in and select **"Place Order"**
5. Enter the Behavioral Health program package code: **VX10**

Follow the prompts to complete your background check and upload all required documents.

Review your information carefully before submitting to avoid delays.

Immunization Compliance

All immunization records must be uploaded through CastleBranch.

Required for Application

- Hepatitis B (2- or 3-dose series)
- Measles, Mumps, Rubella (MMR)
- Varicella (Chickenpox) – 2 doses
- Tetanus, Diphtheria, Pertussis (Tdap) — must be within the last 10 years
- Bacterial Meningitis — required if needed under Texas law (age 22 or younger)

Required After Acceptance

- Tuberculosis (TB) screening — required each year
- Influenza (flu) vaccine — required each year

TB and flu vaccines do **not** need to be current when you apply. They must be completed and uploaded to CastleBranch by the due date given by your instructor.

English Language Proficiency (International Applicants)

For admission purposes, an international student is defined as a student who did not graduate from a high school in the United States.

Note - If you graduated from a high school outside the United States but have a college degree from a U.S. school, please contact the International Admissions and Advising office at advising@midland.edu for next steps.

International applicants must demonstrate English language proficiency. You must take one of the following exams and earn the minimum required scores listed below. Suggestion: compare the cost of the exams

TOEFL iBT

Minimum required scores:
Overall Score: 4
Reading: 4
Listening: 4.5
Speaking: 4
Writing: 4

Duolingo English Test

Minimum required scores:
Overall Score: 110
Reading: 110

Listening: 110
Speaking: 110
Writing: 110

Note: Applicants who took the TOEFL iBT prior to January 21, 2026, must meet the previous minimum scores of Overall 79, Reading 18, Listening 20, Speaking 20, and Writing 17. Applicants who take the TOEFL iBT on or after January 21, 2026, must meet the new score requirements listed above.

Official score reports must be printed and included in your paper application packet. Applications submitted without the required English proficiency scores will not be reviewed.

Interview Process

Selected applicants will complete a short face-to-face or phone interview after the application deadline. More details will be sent by email after you submit your application.

Requirements After Admission

The following requirements must be completed after acceptance and are the student's responsibility unless stated otherwise.

Health Insurance

Health insurance is not required when you apply. However, students must have active coverage:

- By the first day of the spring semester
- Throughout the program

This requirement is set by our clinical partners and cannot be waived.

Urine Drug Screen

A negative drug screen is required each semester and must be completed through a third-party vendor at the student's expense. More information will be provided on the first day of class.

American Heart Association BLS CPR Certification

Students must complete and maintain Basic Life Support (BLS) certification (adult and pediatric) through the American Heart Association (AHA) during the program.

More information will be provided on the first day of class.

Final Application Steps

Incomplete application packets will not be reviewed.
Follow the steps below to complete your application.

Step 1: Apply to Midland College

Submit an application to Midland College if you are not already an active student.

Step 2: Submit Transcripts to the Registrar's Office

High School Transcript or GED Certificate
Submit an official high school transcript or GED certificate.

College Transcript(s)
Submit official transcripts from all colleges attended.

Send electronically to:
records@midland.edu

—or mail to—

Midland College Records
3600 N. Garfield
Midland, TX 79705

Step 3: Create CastleBranch account

- Upload a copy of your driver's license
- Upload your Immunization record
- Order your background check

Step 4: Submit Program Materials (9x12 Envelope)

Place the following items in a 9x12 envelope:

- Copy of your driver's license
- Official or unofficial transcripts from all colleges attended (including Midland College)
- Completed Student Information Form (the next page of this packet)

Step 5: Submit to the Behavioral Health Program

Deliver or mail your sealed envelope to:

Christopher Jones
Behavioral Health Program
Midland College – DFHS Room 218
3600 N. Garfield
Midland, TX 79705

If mailed, the envelope must be postmarked by August 2.