

Midland College
Syllabus
DFTG 2338
Final Project – Advanced Drafting

Course Description:

A comprehensive project course in which the student will develop from conception to conclusion a project in a field of their interest. This course will be a capstone course for the program. The student will work closely with various instructors in a required time frame. Periodic deadlines throughout the semester will monitor project activity.

Text, References, and Supplies:

Software: All software that is applicable. The student will select the program(s) best suited to his or her project.

The student will need to provide his/her own:

USB Flash Drive – **REQUIRED**

Presentation Binder - **RECOMMENDED**

Students Learning Outcomes and Core Competencies:

The following list of course goals will be addressed in the course. The goals are directly related to the performance objectives. Upon successful completion of the course the student will:

1. Demonstrate the skills required in critical thinking, clear and effective communication, analytical reflection, and professionalism.
2. Write a proposal
3. Maintained a journal
4. Write a report
5. Prepare a presentation
6. Create a digital portfolio

Student Contributions, Responsibilities and Class Policies:

- Students are responsible for maintaining, organizing, and backing-up copies of all digital files. Failure to maintain an up-to-date backup may result in data loss.
- Students are expected to exhibit professional and courteous behavior on campus, in the classrooms and labs.
- Cell phones should be silenced while in class.

Attendance Policy

Regular and punctual attendance is expected of all students in all classes for which they have registered. It is the obligation of the student to notify the instructor of all absences as soon as possible and make up all missed work. All absences are considered to be unexcused until a valid reason is provided. It is the responsibility of the instructor to judge the validity of any reasons given for an absence.

Withdrawal Policy

It is the student's responsibility to initiate the withdrawal in the Office of Student Services. Students must complete an official withdrawal form either in person in the Student Services office, online or by written request. Failure to do so may result in the student receiving a grade of "F."

The last day for withdrawal for each registration period is published in the catalog and the current course schedule. Online withdrawal requests must be made on or prior to the dates listed.

Scholastic Dishonesty & Academic Misconduct

Midland College encourages high academic standards, including student responsibility for original work. As a part of this stance, Midland College endorses specific definitions and guidelines regarding scholastic dishonesty and academic misconduct, including the areas of cheating, plagiarism, and collusion.

Definitions and full policy can be found in the Student Rights & Responsibilities section of the online catalog at catalog.midland.edu.

Evaluation of Students:

<i>Assignments</i>	30%
<i>Regular Daily Work</i>	20%
<i>Final Project</i>	50%

<i>90 and above</i>	<i>A</i>
<i>80-89</i>	<i>B</i>
<i>70-79</i>	<i>C</i>
<i>60-69</i>	<i>D</i>
<i>0-59</i>	<i>F</i>

Course Schedule:

This course meets a total of one (1) lecture hours and four (4) lab hours.

Due dates for class assignments will be announced throughout the semester. This will be subject to the progression of the class; therefore, attendance is very important.

AMERICANS WITH DISABILITIES ACT (ADA):

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must visit www.midland.edu/accommodation and complete the Application for Accommodation Services located under the Apply for Accommodations tab. Services or accommodations are not automatic, each student must apply and be approved to receive them. All documentation submitted will be reviewed and a "Notice of Accommodations" letter will be sent to instructors outlining any reasonable accommodations.

NON DISCRIMINATION POLICY:

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individual has been designated to handle inquiries regarding the non-discrimination policies:

Tana Baker

Title IX Coordinator/Compliance Officer

3600 N. Garfield, SSC 131

Midland, Texas 79705

(432) 685-4781

tbaker@midland.edu

For further information on notice of non-discrimination, visit the ED.gov Office of Civil Rights website, or call 1 (800) 421-3481.

Faculty Information:

Department Chair/Professor: Derek Gasch
Phone: O: 432-686-4809
Cell Phone: 432-934-8492
Office Hours: TBD

Office: 235 LRC
Email: dgasch@midland.edu

Professor: Vanessa Hyatt
Phone: O: 432-681-6304
Cell Phone: 432-296-9779
Office Hours: TBD

Office: 132 ATC
Email: vbaker@midland.edu

Adjunct Instructor: Sean Chaney
Phone: O: 432-685-6807
Cell Phone: 432-889-2694
Office Hours: TBD

Office: 193 TC
Email: schaney@midland.edu

Adjunct Instructor: Kevin Starnes
Cell Phone: 432-349-0410
Office Hours: TBD

Email: kstarnes@midland.edu

Adjunct Instructor: Gabriel Bustillos
Cell Phone: 432-557-9877
Office Hours: TBD

Email: gbustillos@midland.edu

Students are encouraged to contact the instructor at any time; however, making an appointment will guarantee the instructor's availability at a specific time.

Division Information: Applied Technology

Division Dean: Curt Pervier

TC 143

Phone# 432-685-4676

Division Secretary: Lisa Tanner

TC 143

Phone# 432-685-4676