

Midland College
Syllabus Fall 2021
Online CDEC 1323
Observation and Assessment

Course Description:

This course is a study of observation skills, assessment techniques, and documentation of children's development.

Student Learning Outcomes:

Upon successful completion of the course the student will:

- Describe the components of assessment
- Compare assessment tools
- Demonstrate "authentic assessment"
- Develop individual plans based on "authentic assessment"

Professional License Notice:

Completion of Midland College degrees and/or certificates does not guarantee eligibility to take a certification/registry/licensure examination. The eligibility of each person is determined on an individual basis by the Department for Family and Protective Services. If you have a conviction of a crime other than a minor traffic violation, physical or mental disability/illness, hospitalization/treatment for chemical dependency within the past five years, current intemperate use of drugs or alcohol or a previous denial of a licensure or action by a licensing authority, you will need to contact the DFPS @ (800) 645-7549 for an individual ruling. Some programs require a criminal background check and urine and drug screen.

Text, References, and Supplies:

Nilsen, B. A., (2015); *Week by Week Plans for Documenting Children's Development*, (7th Ed), Belmont, CA: Wadsworth, Cengage Learning.

MindTap Instant Access for Nilsen, B. A., (2014); *Week by Week Plans for Documenting Children's Development*, (6th Ed), Belmont, CA: Wadsworth, Cengage Learning.

MindTap® Education is a highly personalized, fully customizable teaching and learning solution with a free, fully integrated eportfolio. MindTap helps you to elevate thinking by

guiding you to understand concepts critical to becoming a great teacher; practice skills, create tools, and demonstrate performance and competency; prepare artifacts for a portfolio and eventual state licensure to launch a successful teaching career; and develop the habits of mind to become a reflective practitioner. The MindTap Learning Path guides you through readings, multimedia, and activities designed to follow the learning taxonomy from basic knowledge and comprehension up to analysis and application.

The following areas will be used in MindTap:

Video Case. Students watch a video, read the open-ended focus questions, and then answer them to start engagement with the chapter, activate relevant prior knowledge, and begin to build foundational understanding of the chapter content.

eBook Chapter. Students read the associated eBook chapter to learn about relevant concepts and access greater context and depth on key concepts.

Scenario. Students learn to apply key concepts to their teaching practice.

Students read a grade-level scenario on a typical teaching and learning situation, create and upload an artifact in response to the focus assignment, and evaluate their response, moving them to the highest levels of Bloom's Revised Taxonomy.

Microsoft Office would be a great tool to have for use in this course. There are several assignments that ask you to create a PowerPoint. This can be purchased from the book store at this link:

<http://www.journeyed.com/item/Microsoft/Office/1608029>

Also, you can access the software in the Education/Child Development lab. There are lab hours each week, but I am happy to meet you at your convenience to allow you time in the lab. You can contact me through Canvas or by email or phone.

cpeckham@midland.edu or 432-685-6822.

Minimum Technology Requirements:

Students will need to have Acrobat Reader, Microsoft Word or Free Word Viewer, Microsoft PowerPoint Reader, Skype or other video conferencing program in order to meet with instructor if you are not able to come to Midland College Midland Campus.

Minimum Technical Skills for CDEC 1323 include:

1. Use of Canvas Management System (see Learn About Canvas Module)

2. Use of Microsoft Office Software
3. Ability to create Microsoft PowerPoints
4. Use of email with attachments
5. Use of appropriate antivirus utilities
6. Ability to scan and upload/attach documents

Notice Statement for Online Students:

Students enrolled in online courses MUST log in and actively participate by completing academic assignments required by the instructor by the official census date. Students who log in but do not actively participate in an academically related activity will be reported as Never Attended and dropped from the course.

Technical Support:

If you experience technical difficulties with Canvas, locate the encircled question mark on the left-hand side toolbar from any page within Canvas. Select Report a Problem, provide details, and submit the ticket. If you choose to Report a Problem, include your name and student ID, along with a description of the problem, in the ticket. Your ticket will be sent to the Midland College information technology support center. Check your email for support updates.

In most cases, students will not have access to their courses until 8 am the first class day. It can take up to 24 hours for your Canvas account to be created after enrolling for a course. A Canvas Student Orientation course is available for all students to become familiar with Canvas and can be accessed under Courses after login.

At [Canvas Technical Support](#), you can select the Canvas tab and find instructions for logging in or submit a Help Desk request.

Student Contributions and Class Policies:

The Helen L. Greathouse Children's Center, located at Midland College, is designated as the primary lab site for the completion of lab observations and assignments as specified by the instructor. The Midland College Child Care Center at Manor Park, Inc., located at Manor Park, Inc., 2208 N. Loop 250 West or other sites may be used upon instructor's approval prior to the completion of lab experiences.

The student will utilize text, observations, videos and projects to gain understanding of infant and toddler development. The student is expected be knowledgeable of course material. Projects and assignments are due on the due date and cannot be made up without prior approval of the instructor.

Evaluation of Students:

Course evaluation is determined by the following ratings:

Letter Grades & Percentages	Points
A = 100% - 90%	3840 - 3456
B = 89% - 80%	3455 - 3072
C = 79% - 70%	3071 - 2688
D = 69%-60%	2687 - 2304
F = 59% and below	2303 - 0

Course will contain the following assignments and points:

- Introduction, Course Syllabus Quiz and Professional Licensing Notice at 10 points each for a total of 30 points.
- 2 Checking In assignments at 5 points each for a total of 10 points.
- 14 Discussion posts at 100 points each for a total of 1400 points. These will be graded on a rubric. You must post twice to classmates. Instructor will post comments throughout the course when needed.
- 14 Scenario activities at 100 points each for a total of 1400 points. These will be graded on a rubric.
- 14 Lab Assignments at 50 points each for a total of 700 points. These will be graded on a rubric.
- 3 tests at 100 points each for a total of 300 points.

A course calendar will be distributed to the class by the instructor. This will give specifics on due dates and order of assignments.

All assignments will be graded within 7 days of the due date. If for some reason, there is a delay I will alert you.

Late work will be accepted up to 2 weeks late. After this time, no late work will be accepted.

Instructor Information:

Name: Dr. Suzanne Jones

Office Location: Online

Office Telephone: Division Office

Email Address: sjones@midland.edu

Instructor Office Hours:

Virtual: Mondays 10:00-11:00 am and Wednesdays 11:00 am-12:00 pm

Students are encouraged to contact the instructor at any time; however, making an appointment will guarantee the instructor's availability at a specific time.

Division Dean: Denise McKown, Education

Division Office Location and Telephone: Helen L. Greathouse West, Room 206A;
685-6839

Department Chair: Cheryl Peckham, Education and Early Childhood

Department Chair Office Location and Telephone: Helen L. Greathouse West, Room 205
A, 685-6822

Students with Disabilities:

Services will provide each student with a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester. For more information on MC special services see the web site:

www.midland.edu/admissions/StudentServices/StudentswithDisabilities or call (432)
685-5598

Americans with Disabilities Act (ADA) Statement:

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must visit www.midland.edu/accommodation and complete the Application for Accommodation Services located under the Apply for

Accommodations tab. Services or accommodations are not automatic, each student must apply and be approved to receive them. All documentation submitted will be reviewed and a “Notice of Accommodations” letter will be sent to instructors outlining any reasonable accommodations.

Support Our Students:

The Support Our Students (SOS) program helps Midland College students enrolled in credit courses stay in school by assisting them with emergency non-academic needs. For more information on SOS services see the web site:

<https://www.midland.edu/services-resources/student-services/sos.php>

Late Work Policy:

Assignment due dates are meant to help you manage your time and lessen stress. I know that things happen; therefore, the late work policy in this class is that I will accept all work up to 2 weeks late. However, I can not extend the last week’s assignments past the due date because I have to submit grades to the college. Week 14 is a hard stop due date of Dec. 9, 2021.

Semester Week & Due Date	
Week 1 - Start Here Due 9/5 @ 11:59 pm	Syllabus Quiz, Introduction Discussion Board, Lab Assignment 1, & Professional Licensing Notice
Week 2 - Chapter 1 Due 9/12 @ 11:59 pm	Video Discussion, Scenario Assignment, & Check-In
Week 3 - Chapter 2 and 3 Due 9/19 @ 11:59 pm	Ch 2 & 3 Video Discussions, Lab Assignment 2 & 3, & Ch 2 & 3 Scenario Assignments
Week 4 - Chapter 4 Due 9/26 @ 11:59 pm	Video Discussion, Lab Assignment 4, & Scenario Assignment
Week 5 - Chapter 5 Due 10/3 @ 11:59 pm	Video Discussion, Lab Assignment 5, Scenario Assignment, & Test Chapter 1-5
Week 6 - Chapter 6 Due 10/10 @ 11:59 pm	Video Discussion, Lab Assignment 6, Scenario Assignment, Check-In
Week 7 - Chapter 7 Due 10/17 @ 11:59 pm	Video Discussion, Lab Assignment 7, & Scenario Assignment
Week 8 - Chapter 8 Due 10/24 @ 11:59 pm	Video Discussion, Lab Assignment 8, & Scenario Assignment

Week 9 - Chapter 9 Due 10/31 @ 11:59 pm	Video Discussion, Lab Assignment 9, & Scenario Assignment
Week 10 - Chapter 10 Due 11/7 @ 11:59 pm	Video Discussion, Lab Assignment 10, Scenario Assignment, & Test Chapter 6-10
Week 11 - Chapter 11 Due 11/14 @ 11:59 pm	Video Discussion, Lab Assignment 11, & Scenario Assignment
Week 12 - Chapter 12 Due 11/21 @ 11:59 pm	Video Discussion, Lab Assignment 12, & Scenario Assignment
Week 13 - Chapter 13 Due 11/28 @ 11:59 pm	Video Discussion, Lab Assignment 13, & Scenario Assignment
Week 14 - Chapter 14 & 15 Due 12/9 @ 11:59 pm	Ch 14 Video Discussion, Ch 15 Scenario Assignment, & Lab Assignment 14, Test Chapter 11-15, & Final Portfolio Assignment