

daac2166Midland College Syllabus

Fall 2022

DAAC 2166

Practicum

1 Semester Credit Hour/10 Lab Hours

Instructor Information:

Instructor: Daniela Espinoza

Phone: 432-686-4277

Office Hours: T 1-6 PM

Office: AHSF 176

Email: despinoza@midland.edu

Notice: Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically- related activity may be reported as never attended and dropped from the course.

MANDATORY-State Requirements for Licensure:

Completion of Midland College degrees and/or certificates does not guarantee eligibility to take a certification/registry/licensure examination. The eligibility of each person is determined on an individual basis by the regulatory body of the specific discipline. If you have a conviction of a crime other than a minor traffic violation, physical or mental disability/illness, hospitalization/treatment for chemical dependency within the past five years, current intemperate use of drugs or alcohol or a previous denial of a licensure or action by a licensing authority, you will need to contact the specific regulatory body (http://www.dshs.texas.gov/lcdc/lcdc_rules.shtm) for an individual ruling. Some programs require a criminal background check and urine and drug screen.

Course Description:

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Required Texts:

Herdman, John W., Global Criteria: The 12 Core Functions of the Substance Abuse Counselor, 8th edition

ISBN: 978-0-9768341-8-2

The Licensed Chemical Dependency Counselor Written Exam: A Preparation Curriculum. Prepared under the Center for Substance Abuse Treatment State Systems Technical Assistance Project.

Please refer to the Department of State Health Services website at [Department of State Health Services](http://www.dshs.texas.gov) for licensure requirements.

Student Learning Outcomes:

Upon completion of this course the student will:

1. Apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry
2. Demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry

Student Contributions, Responsibilities and Class Policies:

All students are required to come to class **prepared**, which means having assignments completed **prior to class**, not in class. All assignments shall be typed and presented in a professional manner and turned in **on time**.

Confidentiality:

These classes prepare you for a career in counseling. Some class discussions will deal with confidential material. Privileged information that is shared in class may under NO CIRCUMSTANCES be repeated or shared outside of the classroom (Canvas is considered a classroom in this case). In regards to written materials, your OWN feelings, opinions, and/or insights may be shared. You are training to be professionals, act as a professional and use professional **ethics**! If you question whether classroom information should be shared, **do not** share.

Discussions “glorifying” substance abuse will not be tolerated. After the first warning, the instructor may remove the student from the class for such behavior.

Attendance Policy:

It is the responsibility of the students to know the policies and procedures associated with absences. These policies are set by instructors. Excused absences may include, but are not limited to, illness, severe weather, and death in the family. Instructors will determine whether or not an absence is excused. Please visit the [Midland College Catalog](#)

Attendance at the Practicum site is expected. Failure to complete the hours will result in the student receiving an “incomplete” or an “F” in the course at the discretion of the instructor.

All students are required to come to class prepared, which means having assignments completed prior to class, not in class. All assignments shall be typed and presented in a professional manner and turned in ON TIME.

The student is ultimately responsible for his/her own learning and professional growth, what you put into it is what you will get out of it! It is your responsibility to conduct a realistic self-appraisal of what you personally need to master and how you can best attain it. Challenge yourself to grow as an individual and a professional. Please respect the confidentiality of the classroom and discussions that are held.

Withdrawal Policy:

Students who have enrolled in a Texas public institution of higher education as a first-time freshman in fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in spring 2007 (Texas Education Code 51.907). Any course that a student drops after Census Day is counted toward the six- course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student’s transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution.” Please visit the [Midland College Catalog](#)

Communication, Phone calls, Correspondence and Email:

Communication with your instructor and fellow students should be professional and respectful. As a college student in a professional training program communication in a professional and scholarly manner is expected. Texting language, street terms and slang, cursing, yelling, and poor formatting and grammar in documents should be avoided.

Conduct: In this course you will observe counseling sessions in a professional counseling center and may be allowed to co-counsel at your professors discretion. The Midland College Behavioral Health Center is located in AHSF 176. When observing sessions at the MCBHC it is required that confidentiality is maintained of all clients and respect of clients must be provided. Therefore, cell phones must be silenced, no talking should take place in the observation room as it is disruptive to sessions and peers, and students should not enter class or sessions late. When co-counseling with the professor, the practicum student is to listen attentively, should not interrupt the session, request permission from instructor before performing offering feedback during sessions, conduct yourself professionally (ex., do not curse, stretch, appear disinterested, arrive late, or have cell phone turned on during sessions, etc.).

Scholastic Dishonesty:

Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the MC Student Handbook on this subject. Please visit the [Midland College Catalog](#)

Course Schedule:

See attached.

Evaluation of Students:

Each student is expected to accrue 150 hours of practicum, which is half of the requirement for licensure. There are eight domains in which the Texas Department of State Health Services requires each student to perform the minimum 20 hours of service in each domain. Each student is expected to receive a minimum of 10 hours in each domain for this semester. The grade will consist of the number of hours you accrue and the number of hours accrued in each domain. If you accrue 150 hours, your grade will be 100%. The number of hours accrues will be divided into 150, which will determine the grade based on the grading scale below. Please make an appointment to speak with the instructor if you have additional questions or concerns.

Grading
Pass/Fail

A grade of 59.5% or above is considered passing, anything below 59.4 is considered failing. The percentages will be calculated by dividing the number of practicum hours accrued by 150. For example, if the student completed 98 hours their final score would be 65.3, which would be considered as a passing grade.

Americans with Disabilities Act (ADA) Statement:

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must visit www.midland.edu/accommodation and complete the Application for Accommodation Services located under the Apply for Accommodations tab. Services or accommodations are not automatic, each student must apply and be approved to receive them. All documentation submitted will be reviewed and a "Notice of Accommodations" letter will be sent to instructors outlining any reasonable accommodations.

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

Tana Baker, Title IX Coordinator/Compliance Officer, 3600 N. Garfield, SSC 131, Midland, TX 79705 (432) 685-4781, tbaker@midland.edu; Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , nmorgan@midland.edu . For further information on notice of non-discrimination, visit http://wdcrobcolp01.ed.gov/CFAPPS?OCR/contact_us.cfm or call 1-800-421-3481

Spanish:

Midland College no discrimina por motivos de raza, color, nacionalidad, sexo, discapacidad, o edad en sus programas o actividades. Las siguientes personas han sido designadas para responder a cualquier pregunta o duda sobre estas políticas no discriminatorias:

Tana Baker, Title IX Coordinator/Compliance Officer, 3600 N. Garfield, SSC 131, Midland, TX 79705 (432) 685-4781, tbaker@midland.edu; Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , nmorgan@midland.edu

Para mas información sobre estas políticas no discriminatorias, visite

<http://wdcrocolp01.ed.gov/CFAPPS?OCR/cinatctsus.cfm> o llame al 1-800-421-3481

COVID: Students and faculty are encouraged but not required to wear face masks. Those reporting exposure to covid are asked to fill out the appropriate form on line and necessary parties will be contacted. Identities and diagnosis cannot be revealed. Students are encouraged to stay in contact with instructors so that appropriate arrangements can be made.

Division Information:

Dean: Dr. David Hopkins	MHAB 175	432-685-6805
Dept Chair: Ms. Stephanie Shelton	AHSF 175	432-685-4729
Div Sec: Ms. Angelina Dolaptchieva	MHAB 174	432-685-6830
Clerk: Ms. Adelle Dowling	MHAB 176	432-685-6829