

## Midland College Syllabus

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2019-2020  
DAAC 1291  
Ethics Web  
2 Semester Credit Hours

### Instructor Information:

**Instructor:** Stephanie Shelton

**Office:** AHSF 175

**Phone:** 685-4729

**Email:** [sshelton@midland.edu](mailto:sshelton@midland.edu)

**Office Hours:** MWF 12-2; T Th 1:30-6:30

**Appointments needed for student convenience, may schedule by e-mail.**

**Notice:** Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity may be reported as never attended and dropped from the course.

### MANDATORY-State Requirements for Licensure:

Completion of Midland College degrees and/or certificates does not guarantee eligibility to take a certification/registry/licensure examination. The eligibility of each person is determined on an individual basis by the regulatory body of the specific discipline. If you have a conviction of a crime other than a minor traffic violation, physical or mental disability/illness, hospitalization/treatment for chemical dependency within the past five years, current intemperate use of drugs or alcohol or a previous denial of a licensure or action by a licensing authority, you will need to contact the specific regulatory body ([http://www.dshs.texas.gov/lcdc/lcdc\\_rules.shtm](http://www.dshs.texas.gov/lcdc/lcdc_rules.shtm)) for an individual ruling. Some programs require a criminal background check and urine and drug screen.

### Course Description:

Theory and application of ethical decision making for the professional development of the student are addressed, including ethical behaviors and attitudes of the licensed chemical dependency counselor; identify counseling situations where the ethical decision-making model/s requires application; students will use critical thinking skills.

### Text, References and Supplies:

Advanced Ethics for Addiction Professionals. Taleff, M. 2010.

### Student Learning Outcomes:

Upon completion of this course the student will:

1. Identify and apply theory of ethical decision making.
2. Describe special issues in counseling including STDs/HIV.
3. Use critical thinking principles and processes, and identify when theory of ethics needs to be applied.

### Student Contributions, Responsibilities and Class Policies:

Students will be expected to comply with the policies outlined in the Midland College Student Handbook. Instructor policies concerning attendance and academic behavior are consistent with the policies in the student handbook. Please review this link: [Midland College Handbook](#).

Logging onto Canvas and completing course material is required in order to be successful in this class. Students who do not actively participate in an academically related activity *may* be reported as never attended and dropped from the course.

Students will be evaluated based on the results of examinations and other assignments given throughout the semester. A tentative schedule showing the due dates of all quizzes, activities and exams is below. Students are expected to meet all deadlines. There are **no** make-ups for missed quizzes, activities and exams.

All students are required to come to class prepared, which means having assignments completed prior to class, not in class. All assignments shall be typed and presented in a professional manner and turned in **on time**.

The student is ultimately responsible for his/her own learning and professional growth, what you put into this course is what you will get out of it. It is ultimately the student's responsibility to conduct a realistic self-appraisal of what you personally need to master and how you can best attain it to successfully complete this course. Challenge yourself to grow both individually and professionally.

You are responsible for all work covered in class. Online classes are rigorous and scheduling weekly times to complete reading assignments and all other assignments is recommended.

The Final Paper is an extensive informational pamphlet covering STDS/HIV. Please use your time responsibly and begin this project early.

Both the Mid-term and the Final exams must be taken in the testing center; contact [testing@midland.edu](mailto:testing@midland.edu) to schedule your appointment.

### **Confidentiality:**

These classes prepare you for a career in counseling. Some class discussions will deal with confidential material. Privileged information that is shared in class may under NO CIRCUMSTANCES be repeated or shared outside of the classroom (Canvas is considered a classroom in this case). In regards to written materials, your OWN feelings, opinions, and/or insights may be shared. You are training to be professionals, act as a professional and use professional **ethics!** If you question whether classroom information should be shared, **do not** share.

Discussions "glorifying" substance abuse will not be tolerated. After the first warning, the instructor may remove the student from the class for such behavior.

### **Attendance Policy:**

It is the responsibility of the students to know the policies and procedures associated with absences. These policies are set by instructors. Excused absences may include, but are not limited to, illness, severe weather, and death in the family. Instructors will determine whether or not an absence is excused. Please visit the [Midland College Catalog](#)

### **Withdrawal Policy:**

Students who have enrolled in a Texas public institution of higher education as a first-time freshman in Fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in spring 2007 (Texas Education Code 51.907). Any course that a student drops after Census Day is counted toward the six-course limit if "(1) the student was able to drop the course without receiving a grade or incurring an

academic penalty; (2) the student's transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution." Please visit the [Midland College Catalog](#)

**Scholastic Dishonesty:**

Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the MC Student Handbook on this subject. Please visit the [Midland College Catalog](#)

**Course Schedule:**

This class meets for 3 lecture hours per week and 4 laboratory hours per week. For a tentative schedule of the class meeting and laboratory meetings please refer to the schedule distributed to each student on the first class meeting (See Instructor Handout).

**Evaluation of Students:**

<b>Assignments</b>	<b>Percentage of Grade</b>	<b>Grade Range</b>
Quizzes	25%	90-100 A
Discussions	15%	89-80 B
Assignments	15%	79-70 C
Mid-term exam	20%	69-60 D
Final Paper	5%	59-0 F
Final Exam	20%	

**ADA Statement:**

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester. More information can be found in the Midland College Catalog, or by contacting the Midland College Disability Specialist at 685-4505.

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

**Tana Baker, Title IX Coordinator/Compliance Officer , 3600 N Garfield , SSC 242 , Midland. YX 79707 (432) 685-4781, [tbaker@midland.edu](mailto:tbaker@midland.edu); Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , [nmorgan@midland.edu](mailto:nmorgan@midland.edu) . For further**

information on notice of non-discrimination , visit <http://wdcrocolp01.ed.gov/CFAPPS?OCR/cinatctsus.cfm> or call 1-800-421-3481.

Spanish:

Midland College no discrimina por motivos de raza, color, nacionalidad,sexo,discapacidad,o edad en sus programas o actividades. La siguientes personas han sido designadas para responder a cualquier pregunta o duda sobre estas politicas no discriminatoiras:

**Tana Baker, Title IX Coordinator/Compliance Officer , 3600 N Garfield , SSC 242 , Midland. YX 79707 (432) 685-4781, [tbaker@midland.edu](mailto:tbaker@midland.edu); Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , [nmorgan@midland.edu](mailto:nmorgan@midland.edu)**

**Para mas information sobre estas politicias no discriminatoiras, viste <http://wdcrocolp01.ed.gov/CFAPPS?OCR/cinatctsus.cfm> o llame al 1-800-421-3481.**

Division Information:

Division Dean:	Dr. Frank DeLaO	175 MHAB	432-685-6812
Program Chair:	Ms. Stephanie Shelton	175 AHSF	432-685-4729
Division Secretary:	Ms. Angelina Dolaptchieva	174 MHAB	432-695- 6830
Division Clerk:	Ms. Adelle Dowling	176 MHAB	432-685-6829

**Contents**

Midland College Syllabus .....	1
<i>Instructor Information:</i> .....	1
Instructor: .....	1
Phone: .....	1
Office Hours: .....	1
<i>Course Description:</i> .....	1
<i>Text, References and Supplies:</i> .....	1
Student Learning Outcomes: .....	1
Student Contributions, Responsibilities and Class Policies: .....	1
Attendance Policy: .....	2
Withdrawal Policy: .....	2
Scholastic Dishonesty:.....	3
Course Schedule:.....	3
Evaluation of Students: .....	3

