

Midland College Former Student Records Release Education Information

The Family Educational Rights and Privacy Act of 1974 establishes the privacy rights of students (parents if the student is under 18) with regard to educational records which are not classified as directory information. The act makes provision of inspection, review, and amendment of educational records by the student and requires, in most instances, prior consent from the student for disclosure of such records to third parties. The consent must be in writing, signed and dated by the student and must specify records to be released. The act applies to all persons formerly and currently enrolled at an educational institution. No exclusion is made for non- U.S. citizen students. However, the act does not apply to a person who has applied for admissions, but who never actually enrolled in or attended the institution, and deceased persons.

For additional information, please see the Catalog & Handbook which is available on the website at www.midland.edu .

STUDENT INFORMATION:

_____	_____
Name	Date of Birth or Student ID Number
_____	_____
Street Address	Home Phone
_____	_____
City, State, Zip	Work Phone
_____	_____
Email Address	Cell Phone

PERSON(S) TO WHOM INFORMATION MAY BE RELEASED:

_____	_____
Name	Relationship to student
_____	_____
Date of Birth	Home Phone or Cell Phone
_____	_____
Street Address	Work Phone
_____	_____
City, State, Zip	Email Address:

Please return completed form to the Office of the Registrar:

Drop Off: SchaubauerStudent Center	Email to: records@midland.edu
Mail to: Office of the Registrar	Fax to: 432.685.6401
3600 N. Garfield	
Midland, TX 79705	

I hereby give permission for Midland College personnel to provide information concerning my educational records to the person(s) identified below. This form must be completed in order for Midland College to comply with the request. Please note that this waiver will be in effect until rescinded in writing by the student.

_____	_____
Student Signature	Date

SWORN TO AND SUBSCRIBED before me on this ____ day of _____ 20____.

Notary Public in and for the State of TX