

**Midland College**  
**Syllabus**  
**RNSG 2163**  
**Clinical - Leadership and Management (0-0-3)**

**Covid-19 Addendum**

Course is face to face with an online component.

**Course Description:**

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct and indirect supervision is provided by the clinical professional.

Corequisite – RNSG 2221- Professional Nursing: Leadership and Management

**Text, References and Supplies:**

- ATI Nursing Leadership and Management, (8<sup>th</sup> ed) and available online.
- ATI Fundamentals of Nursing, (10<sup>th</sup> ed.) and available online.
- ATI Nurse's Touch Tutorials:
  - Becoming a Professional Nurse
  - Informatics and Technology
- ATI Civility Mentor

**WECM End-of-Course Outcomes:**

As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry, and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

**Student Learning Outcomes:**

The following course student learning outcomes (SLOs) are based on the Differentiated Essential Competencies (DECs) identified by the Texas Board of Nursing for the professional nursing roles of Member of a Profession (MOP), Provider of Patient-Centered Care (PPCC), Patient Safety Advocate (PSA), and Member of the Health Care Team (MHCT). Upon successful completion of the course the student will:

1. Demonstrate as a nurse leader and a manager critical reasoning, sound judgment, and problem-solving in a variety of health care settings within an acute care hospital. (MHCT-A, D; G) (PPCC-C, D, E, G), (MOP-A), (PSA-A, D, E); (PPCC-E); (MHCT-F, G); PSA-F)
2. Relate with interdisciplinary team members to continuously improve systems, enhance quality, and promote safety. (MHCT-A, D); (PPCC-C, D, E, G); (MHCT-F, G); PSA-F)
3. Advocate effectively in delivering patient-centered and culturally appropriate care. (MHCT-B, D, E, G)

4. Practice nursing according to ethical principles, laws, and guidelines. (MOP-A); (PSA-A, D, E); PPCC-E)
5. Incorporate effective leadership and management theories and skills to promote collaboration and teamwork, and to promote continuity of care and positive health outcomes. (MHCT-A, D); (PPCC-C, D, E, G); (MHCT-E, G); (PPCC-F, H)

### **Course Outline:**

Clinical paperwork with course objectives for the different areas will be given to the students to complete in each specific clinical areas and simulation lab related to RNSG 2163 Clinical Leadership and Management.

Clinical Requirements:

- Knowledge of the Pickle Pledge, attend and participate in Ethics meeting, shadow a Clinical Manager, and shadow a Case Manager.
- Nurse's Touch: Becoming a Professional Nurse
  - Profession and Professional Identity
  - Professional Nursing Practice
  - Professional Behaviors in Nursing
  - Socialization into Professional Nursing
- Nurse's Touch: Nursing Informatics and Technology
  - Informatics
  - Literacy Skills and Consumer Education Needs
  - Information Management Systems
  - Virtual Social Networks
- ATI Civility Mentor
  - Foundations of Professionalism and Civility
  - Professionalism and Civility in the Academic Environment
  - Civility and patient safety in the Clinical Environment
  - Professionalism and Civility in Nursing Practice
- Formative and summative clinical evaluations

### **Student Learning Outcomes:**

Refer to Canvas Modules for Student Learning Outcomes (SLOs).

### **Student Contributions, Responsibilities and Class Policies:**

1. Students will be expected to comply with the policies outlines in the Midland College Catalogue and Student Handbook and the Midland College Associate Degree Nursing Program Student Policy Handbook.

2. Prior to starting clinical all health and wellness requirements, online orientation, HIPAA training, drug screening, flu vaccine, and current CPR for the semester. All requirements must be complete and turned into the Associate Degree Nursing program. If incomplete the student will not begin clinical and will be considered as an absence. Refer to the Midland College Associate Degree Nursing Program Student Policy Handbook on Clinical Requirements.
3. Students are expected to attend and be punctual to all clinical sites. Refer to the Midland College Associate Degree Nursing Program Student Policy Handbook re: Clinical Attendance.
  - Refer to course calendar for clinical assignments.
  - Students will be allowed lunch and break times and these will be negotiated with the clinical instructor or the preceptor.
    - Students will be allowed a 15-minute break mid-morning and a 15-minute break mid-afternoon.
    - Students will be allowed a 30-minute break for lunch.
    - Students are not allowed to leave the clinical site for breaks or lunch.
4. Students are responsible to know the policies and procedures associated with clinical absences. Excused absences may include, but are not limited to illness, severe weather, and death in the family. Refer to the Midland College Associate Degree Nursing Program Student Policy Handbook re: Clinical Attendance and Inclement Weather.

If it is necessary for the student to be absent:

  - It is the responsibility of the student to call the instructor no later than 1 hour prior to the scheduled clinical.
  - The student will notify the instructor on call by cell phone and communicate verbally, leave a voice message or send a text message no later than 1 hour prior to the beginning of the assigned clinical.
5. Students are expected to determine what they need to study and to solicit assistance from the instructor as needed. Students may contact the instructor by preferred method during campus hours M-F 0800-1700, scheduled office hours, and by appointment.
6. The student is to bring to the clinical site the supplies and equipment needed for that day including and is not limited to: articles for ethics meeting and required clinical forms.
  - If the student is unprepared, the instructor will send the student home and this will count as a clinical absence.
7. Students are expected to participate in pre-clinical or post-clinical course work as determined by the instructor.
  - Refer to course calendar for clinical assignments.

8. Students will be expected to utilize the online environment primarily through Canvas and Assessment Technology Institute (ATI) online learning system nursing products. In addition, other online learning environments may be utilized by the instructor.
  - If a student has access issues with off-campus connections, the student is responsible to contact the online entity to resolve the issue.
  - If a student has computer issues on their personal computer, the student is responsible for resolving the issue and must be prepared to have a back-up plan.
9. Students are expected to exhibit honesty and integrity.
  - Students are to work on assignments and submit work without any assistance from family, other students, or friends unless the instructor has authorized collaboration or group work.
10. The student cannot perform any skill which has not been previously taught. You must have received a pass on the clinical checkoff demonstration, and the skill must be on your skills sheet showing successful completion. You understand that watching a video or reading about a skill does not constitute your ability to perform the skill. Once you have passed a skill checkoff and your form has been signed off by the instructors, then you may perform the skill, but only in the presence of your instructor, adjunct instructor, or assigned RN of the unit. You may not perform a skill under the supervision of a doctor or any other health professional. The performance of a skill that has not been taught and checked off successfully with a pass, or performed without the instructor, adjunct instructor or preceptor RN assigned to constitutes removal from the program.
11. Students are not allowed to take or receive any orders from the doctor, accepting an order is out of the scope of practice for a student nurse.
12. All assigned course work must be complete with submission on or before the due date as posted on the course calendar.
  - No assignment is optional.
  - If an assignment is late, the student will receive an Incomplete in the grade book for the assignment.
  - Submission of every assignment must be complete before the end of the semester except for extenuating circumstances where the student receives a grade of Incomplete "I."
13. Students are expected to submit assignments electronically or manually with correct grammar, spelling, and punctuation.
  - If an assignment is submitted manually it must be neat and clean, without creases, stains, or smell of tobacco or perfume.

13. Cell phone usage will be determined based on facility policy and at the discretion of the instructor. Cell phones may be used for personal use only during scheduled breaks and lunch.
14. Each clinical course has a clinical evaluation tool based on the Course Learning Outcomes for that particular clinical course. The tool will be used for formative and summative evaluations. Refer to the Midland College Associate Degree Nursing Program Student Policy Handbook re: Clinical Evaluation.
  - Refer to course calendar for assignments.
  - Refer to the Midland College Associate Degree Nursing Student Policy Handbook re: Electronic Communication Equipment and Professional Conduct.

### **Evaluation of Students:**

Clinical competencies are a guide to the application of information studied in theory and from previous courses and/or experiences. The course grade will be determined as follows with the final grade for the course being a Pass or Fail. Refer to assigned modules and refer to the clinical evaluation tool for the required clinical competencies for RNSG 2163. Final clinical evaluation requires all objectives, must be met at the level of competency defined in RNSG 2163 to receive a Passing clinical performance grade.

All assigned course work must be completed and turned in on or before and no later than the due date written on the course calendar. No assignments will be accepted late. No assignment is optional. All assignments must be completed according to the requirements delineated by the instructor in order to receive a grade in this course.

- If any assignment is not submitted by the end of the semester the student will receive a Fail "F" and fail this course.
- If an assignment is late the student will receive an Incomplete for the assignment. If a student does not submit the late assignment by the end of the semester, the student will receive a Fail "F" and fail this course.

### **Hospital Committee's Team Support and Ethics and Shadow a Clinical Manager and Case Manager**

- Student will participate in an assigned hospital leadership management clinical. Refer to the clinical schedule in Canvas. Clinical evaluation will be based on:
  - Showing up on time.
  - Prepared with all required clinical paperwork.
  - Appropriate attire.
  - Completing clinical objective assignment and turning in on time. Refer to Canvas grading rubric for clinical objectives.
  - When applicable, at completion of a clinical the student will have the assigned director or clinical manager complete a Preceptor Evaluation of the student. At the end of the clinical at the hospital setting the preceptor will complete an evaluation on each student. This is confidential and will be turned in by the student at post-conference. Preceptor evaluations will be reviewed by faculty and reviewed at a minimum with the student in the formative and summative evaluations or earlier on an as needed basis. Preceptors are experts in their field

and their professional expertise and experience as a Preceptor are components in the evaluation process of student performance in the clinical setting.

- When applicable, the student completes an evaluation on the preceptor, director, or clinical manager. This is confidential and will be turned in by the student at post-conference. Preceptor/director/clinical manager evaluations will be reviewed by faculty.
- When applicable, after the assigned hospital clinical experience the student will complete an evaluation of their clinical experience using the RNSG 2163 Clinical Objectives Member of the Health Care Team. This must be completed and turned in on time to receive a completed grade.
- The student is directed to the specific learning objectives for each clinical learning experience. The student is expected to develop personal learning objectives and to share these with the instructor, preceptor, or clinical manager.

### **Nurse's Touch: The Professional Nurse**

- The student will participate in clinical utilizing modules in ATI Nurse's Touch: The Professional Nurse. Refer to assignment schedule. Evaluation will be based on:
  - Nurse's Touch completion of assigned modules and all activities, pretest, and upload report showing time spent in the learning module and posttest score of 100%.
  - Turning in assignments on time. No assignment is optional.

### **Nurse's Touch: Nursing Informatics and Technology**

- The student will participate in clinical utilizing modules in ATI Nurse's Touch: Nursing Informatics and Technology. Refer to assignment schedule. Evaluation will be based on:
  - Nurse's Touch completion of assigned modules and all activities, pretest, and upload report showing time spent in the learning module and posttest score of 100%.
  - Turning in assignments on time. No assignment is optional.

### **Civility Mentor:**

- The student will participate in clinical utilizing modules in ATI Civility Mentor. Refer to assignment schedule. Evaluation will be based on:
  - The Civility Mentor completion of assigned modules and all activities, and upload report showing time spent in the learning module and assignment.
  - Turning in assignments on time. No assignment is optional.

- **Putting It All Together:**

- Student will participate in a clinical at the end of the semester “Putting It All Together.” No preparation is required. Refer to course calendar and evaluation will be based on:
- Showing up on time
- Appropriate dress
- Participation in scheduled activities
- Debriefing

**Mid-term and Final Clinical Evaluations:**

- Instructor(s) will schedule formal evaluation periods for a minimum of two that will be scheduled at mid-term a formative evaluation, and a summative evaluation prior to finals. An evaluation may be performed any time the student's performance is unsatisfactory. The student may also call for a formal or informal evaluation session.
- Students must successfully complete and pass RNSG 2221 to receive a “P” for RNSG 2163. In the event of a course failure in RNSG 2221 and you are eligible to re-admit to the fourth semester, if there is space available, you will receive a grade of “I”, (Incomplete) in this clinical and course and an individualized clinical experience will be assigned for you while you concurrently complete the failed course the following semester.

**Grades are Pass/Fail**

Criteria	Grading Criteria
1. Clinical x 5-Clinicals 8 hours Manager/Director/Supervisor 2. Ethics Meeting x 1-Teams online 3. Case Management-8 hours at Midland Health <ul style="list-style-type: none"> <li>• On time</li> <li>• Appropriate attire</li> <li>• Prepared clinical paperwork</li> </ul>	Complete/Incomplete
4. Clinical Objectives x 1 with Leader <ul style="list-style-type: none"> <li>• Turned in on time</li> <li>• Completed criteria on rubric</li> <li>• If late, notify instructor               <ul style="list-style-type: none"> <li>○ Clinical Manager</li> <li>○ Case Management</li> <li>○ Ethics</li> </ul> </li> </ul>	Complete/Incomplete
5. Nurse’s Touch: The Professional Nurse x4 <ul style="list-style-type: none"> <li>• Complete required time in module</li> <li>• Post-test score of 100%</li> <li>• Turned in on time</li> </ul>	Complete/Incomplete

<ul style="list-style-type: none"> <li>• Must be completed before end of semester</li> </ul>	
6. Nurse's Touch: Nursing Informatics and Technology x4 <ul style="list-style-type: none"> <li>• Complete required time in module</li> <li>• Post-test score of 100%</li> <li>• Turned in on time</li> <li>• Must be completed before end of semester</li> </ul>	Complete/Incomplete
7. Civility Mentor x4 <ul style="list-style-type: none"> <li>• Complete required time in module</li> <li>• Post-test score of 100%</li> <li>• Turned in on time</li> <li>• Must be completed before end of semester</li> </ul>	Complete/Incomplete
8. Putting It All Together <ul style="list-style-type: none"> <li>• Showing up on time</li> <li>• Appropriate dress</li> <li>• Participation in scheduled activities</li> <li>• Debriefing</li> </ul>	Complete/Incomplete
All assignments completed by the end of the semester	Pass
Missing assignments or non-attendance to clinical activities beyond excused absences	Fail

**Clinical Attendance Policy:**

It is the responsibility of the student to know the policies and procedures associated with clinical absences. These policies are set by instructors in the Midland College Associate Degree Nursing Program Student Policy Handbook. Excused absences may include, but are not limited to illness, severe weather, and death in the family. Refer to the Midland College Associate Degree Nursing Student Policy Handbook

**Attendance Policy:**

Refer to Midland College Associate Degree Program Student Policy Handbook.  
 Covid-19 addendum: Refer to the Midland College Student Handbook.

**Withdrawal Policy:**

Students who have enrolled in a Texas public institution of higher education as a first-time freshman in fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in Spring 2007 (Texas Education Code 51.907). Any course that a student drops after



Census Day is counted toward the six- course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty (2) the student’s transfer indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution.” Midland College Student Handbook

**Scholastic Dishonesty:**

Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the Midland College Student Handbook on this subject. Refer to the Midland College Student Handbook.

**Course Schedule:**

A detailed course schedule will be provided to students at the start of the class. The clinical days will be Thursdays and/or Friday depending on facility coverage. The locations may include Midland Health Hospital, Medical Center Hospital, ORMC, and/or Sim Life at the Davidson Health Sciences Building.

**Americans with Disabilities Act (ADA) Statement:**

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must visit [www.midland.edu/accommodation](http://www.midland.edu/accommodation) and complete the Application for Accommodation Services located under the Apply for Accommodations tab. Services or accommodations are not automatic, each student must apply and be approved to receive them. All documentation submitted will be reviewed and a “Notice of Accommodations” letter will be sent to instructors outlining any reasonable accommodations.

**Continuity of Instruction Statement:**

In the event that on campus activities are suspended due to extenuating circumstances, such as weather or quarantine, the instructor will continue instruction in a manner that best supports the course content and student engagement. In this event, your instructor will notify students of the change via canvas. At that time, they will provide details how instruction and communication will continue, how academic integrity will be ensured, and what students may expect during the time that on campus activities are suspended. If a student becomes unable to continue class participation due to extenuating circumstances, (e.g., health and safety, loss of power, etc.) the student should contact their instructor and advisor for guidance. Resources are available to students via the SOS program. Information can be found at <https://www.midland.edu/services-resources/student-services/sos.php>.

**Grievances or complaints:**

Concerns should be expressed as soon as possible to allow for early resolution. Midland College encourages students to discuss their concerns with their instructor first. If you feel uncomfortable discussing your situation with your instructor, students should discuss their

concerns with the Chair of the appropriate department (Associate Degree Nursing Chair - Dian White 432-685-4594), then the Dean of Health Sciences and Math and Science - Dr. Miranda Poage (432-685-6745). If a resolution is still not possible, students may proceed with the formal complaint process.

<http://catalog.midland.edu/content.php?catoid=14&navoid=2579#grievances-and-complaints>

**Licensure Eligibility Notification:**

Completion of Midland College degrees and/or certificates does not guarantee eligibility to take a certification/registry/licensure examination. The eligibility of each person is determined on an individual basis by the regulatory body of the specific discipline. If you have a conviction of a crime other than a minor traffic violation, physical or mental disability/illness, hospitalization/treatment for chemical dependency within the past five years, current intemperate use of drugs or alcohol or a previous denial of a licensure or action by a licensing authority, you will need to contact the specific regulatory body for an individual ruling. Some programs require a criminal background check and urine and drug screen.

**Inclement Weather:**

Refer to Midland College Inclement Weather Policy

**Non-Discrimination Statement:**

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individual has been designated to handle inquiries regarding the non-discrimination policies:

Wendy Kane  
Title IX Coordinator/Compliance Officer  
3600 N. Garfield, SSC 123  
Midland, Texas 79705  
(432) 685-4695

For further information on notice of non-discrimination, visit the ED.gov Office of Civil Rights website, or call 1 (800) 421-3481.

**Health Sciences Division Information:**

Division Dean:  
Program Chair:  
Division Secretary:  
Instructor Information: