

**Midland College Pre-K Sub Board Meeting**  
**Minutes**  
**October 11, 2022**

Present (P), Absent (A)

	Name and Title	Organization
<i>Voting Members</i>		
P	Ms. Becca Myers, Strategic Initiatives and Collaboration Coordinator	Educational Partnership of the Permian Basin
P	Ms. Jill Rivera, Chief Instructional and Federal Programs Officer	Region 18 Education Service Center
P	Ms. Pattie Stewart, Child Care Program Specialist	Permian Basin Workforce Development Board
P	Ms. Linda Cowden, Secretary	Midland Board of Trustees
<i>Non-Voting Members</i>		
P	Dr. Denise McKown-Yorkman, Dean, Education and Early Childhood	Midland College
P	Ms. Lori Smith, Principal, Pre-K Academy	Midland College
P	Ms. Leslie Goodrum, Executive Director, Early Childhood Education, Pre-K Academy	Midland College
<i>Attendees</i>		
P	Ms. Leslie Bonds, Director of Learning, Leading, an Innovation: Academic Achievement/School Improvement Director of TX 1882 Partnerships	Midland Independent School District

**I. Welcome and Call to Order**

Ms. Myers welcomed all via Zoom and called the meeting of the Pre-K Sub Board to order at 4:02 p.m.

**II. Agenda/Approval of Minutes**

The meeting minutes for the June 14, 2022 meeting were presented by Ms. Myers. Motioned to be filed by Ms. Rivera. Ms. Stewart seconded. Motion carried.

**III. Dean's Report**

a. Introduction of the new Executive Director of Early Childhood Education

Ms. Leslie Goodrum, the Executive Director for Early Childhood Education, was introduced by Dr. McKown-Yorkman.

Ms. Goodrum will be involved in some of the first-floor building plans for the new Pre-K Academy. Ms. Goodrum will also provide help to Ms. Smith, the Pre-K Principal in the form of mentoring and training in preparation of the new Academy and the Pre-K teachers.

b. Monthly Financial Report

With the additional funds from Head Start, adjustments to the budget for the additional staff need to be made and the budget report will be presented at the next meeting.

c. Head Start Addendum

In August, Dr. McKown-Yorkman clarified that additional Head Start Funds had been received. As a result, a new floater-teacher assistant, and a full-time teacher assistant are now possible. For the newly created floater position, both applicants interviewed were chosen for the job. The hiring process is already in progress with Human Resources.

d. Professional Development

Dr. McKown advised that August's first week was in-service, where the Conscious Discipline e-course was introduced. The first course provided an introduction with an outline of what to anticipate. The second e-course was completed in September. Conscious Discipline is facilitated by Ms. Abbi Kruse. MC is collaborating closely with Ms. Kruse in efforts to gain the most from this contracted service, without amending the contract or accruing extra costs.

e. Board Meetings

Dr. McKown-Yorkman asked the board to consider holding quarterly meetings, due to recent scheduled meetings being out of quorum. Ms. Myers presented future Pre-K Sub Board meetings to be held in August, December, February, and June. Ms. Stewart motioned the future meeting schedule. Ms. Rivera seconded. Motion passed. Meetings will continue to take place at 4:00 p.m. on the second Tuesday of the month in August, December, February, and June.

The newest Pre-K Sub Board member, Ms. Jill Rivera, was greeted by Dr. McKown-Yorkman. Ms. Rivera was approved by the Midland College Board. Dr. McKown-Yorkman informed one new Pre-K Sub Board candidate is awaiting approval from the Midland College Board, since Ms. Pam Desparrois' recent resignation.

#### **IV. Principal's Report**

a. Staffing and Enrollment

Ms. Smith announced that 68 students are presently enrolled which is at capacity. Ms. Smith confirmed that we are in compliance with Head Start contract and serving the 40 students are outlined in the contract. Seven students are tuition-based students. In addition, Ms. Smith noted twenty-two students have signed up for before- and after -school care; however, students who pay tuition are automatically eligible for before- and after- school care. Ms. Smith stated 61 students at the Pre-K Academy are Pre-K qualified.

b. Professional Development

Ms. Smith stated that during the week of in-service her staff and teachers completed CPR training and certification, participated in Positive Behavior Intervention Strategies (PBIS) training, started the Conscious Discipline e-course, and received in-person Head Start training. Ms. Smith noted teachers are working on Professional Learning Communities or PLC's, attending Pre-K training with MISD staff, and all certified teachers have begun the Reading Academy online through Region 18.

c. Initiatives

Ms. Smith announced the first parent engagement activity of the year was held virtually, September 15, 2022. Fifteen families participated in a make-and-take routine schedule for their home. The schedule allowed for students and families to create both day and nighttime routines/schedules.

The next parent engagement will take place October 31, 2022 for trick or treating on campus.

d. Campus Safety Updates

Ms. Smith informed they have been working with MISD on new fire exit strategies. MISD accompanied Ms. Smith on a walkthrough of the Pre-K campus, and determined during a fire drill the outdoor meeting spot was too close to the fire hydrant. Changes have since been made to ensure safety once employees and students exit the building in case of a fire emergency.

Pad locks have been added to all outside gates surrounding the Pre-K campus, according to Smith. She also stated they have requested automatic locking doors for all classrooms. The doors will no longer need to be locked from the outside in case of an emergency or lock-down situation.

e. Head Start

Ms. Smith stated all the required Head Start home visits were completed by the teachers the first week of August.

**Pre-K Academy Upcoming Events**

***October 18<sup>th</sup>***

***Head Start Parent Meeting***

***October 31<sup>st</sup>***

***Trick or Treating***

***November 4<sup>th</sup>***

***Parent/Teacher Conference***

**V. Adjournment**

Ms. Myers thanked everyone attending and adjourned the meeting at 4:23 p.m.

Respectfully Submitted,

Sunney Schoeberlein, Education Division Secretary

